

# Example Plot Plan

Visit Town & Country Fence at [www.tcfence.com](http://www.tcfence.com) for all of your fencing needs. Or call (763) 425-5050

## City of South St. Paul



City of South St. Paul

Permit & Inspections Department  
125 3<sup>rd</sup> Avenue North  
South St. Paul, MN 55075

Phone: 651-554-3220  
Fax: 651-554-3211  
[www.southstpaul.org](http://www.southstpaul.org)

A permit is required when installing a fence on your property. Listed below

are the requirements that need to be met in order to obtain a permit.

FENCE CHECKLIST

## **Requirements:**

- **Permit Application:** Along with the permit application you must submit a plot plan that shows the following information:

- A. Location of fence
- B. Height of fence
- C. Type of fence material

- **Permit Review:** The City Planner must review all fence permits for approval.

- **Permit Fee:** The fee for a fence permit is \$30.00, payable to the City of South St. Paul.

- **Height (Residential):** Fences along side and rear property lines shall be a maximum height of 6 feet (measured from the existing grade).

Fences along front and side property lines within the front setback area shall be a maximum height of 42 inches.

\*If your property is on a corner lot further restrictions may apply.

- **Fence Material:** The following materials are **approved** for fence construction:

- Wrought iron

- Aluminum (wrought iron design)
- Wood
- Vinyl
- Chain link with approved posts and cap

The following materials are **not approved** for fence construction:

- Farm fence of any kind
- T-posts and pipes

- **Property Lines:** The property owner is responsible for verification of the property lines.

- **Water Meter:** If the water meter reader is inside the fence area, the City will move it at no charge to outside of the fence area. Please call the City at (651) 554-3225 to have it moved.

## **Additional Information**

- An inspection of the fence is required when the installation is complete.

- All fences shall be kept in good repair, painted, and well maintained.

- The side of the fence considered to be the face (finished side as opposed to structural supports) shall face abutting property.

- No fences shall be permitted on public right-of-ways.

- Fences may be placed along property lines provided no physical damage of any kind results to the abutting property.

**Please Note:** Items listed in this brochure are intended for informational purposes, further building and/or zoning code guidelines or restrictions may be applicable.

## **WHERE DO I OBTAIN A PERMIT?**

Building Inspections  
City of South St. Paul  
125 3<sup>rd</sup> Avenue North  
South St. Paul, MN 55075

## **QUESTIONS?**

Please contact our office between the hours of 8:00 a.m. and 4:30 p.m. at 651-554-3220.

## **CALL BEFORE YOU DIG**

Verify underground utility locations at least 2 days before you dig. Call Gopher State One at (651) 454-0002.